

## **Meeting Minutes**

### **SOT meeting 11/12/19**

Attendees: All SOT members and additional parents on sign in sheets

#### **Agenda**

##### **Event that took place today**

- Teacher informed the principal there was a gun in a students backpack
- It was confiscated and school police came and handled the situation
- No one was harmed and there was no threat present from the student with the weapon
- Safety assessment done of the school and the school will be requesting a safety gate

##### **Magnet Updates**

- 570 students applied to Bracken in total
- 357 1st choice magnet school
- 144 2nd choice
- 69 3rd choice
- Expanding to 5 kinder classes
- Kinder will be fully included in the magnet population
- 244 1st grade applicants

##### **Food Services**

- Food services will change to satellite lunch towards the end of November or beginning of December

##### **Budget Reviews**

- Review the strategic budget
  - Allocated \$3,706, 755.82
  - Full time principal and ½ time AP
    - Bracken was given a part time AP but the money was moved to instructional supplies by previous administration. Principal and region leaders decided to put back the money and use it for a half time AP
    - Attrition allocated in the budget in December
    - Is there enough money to continue to run Bracken in the way it is use to with the cut to instructional supplies? Yes
    - Licensed personal (decided by the district the teachers that are needed)
    - Angie RDBGR3 paid for through federal funds
    - Ms. Betty's position will change to an office aide
    - 19 additional minutes allocated to teachers for the extended school day
    - Supplies allocated \$224,011.00
    - Budget is being shared to follow protocol and be open and transparent
    - Other related services \$519,640.80
    - Title I budget breakdown included
    - Magnet Budget (theme coordinator and learning strategist) \$172,217.26

- Review Title III Budget
  - \$10,280
  - 180 hours designated for after school tutoring
  - 30 licenses for imagine learning was purchased
  - 28 collaboration subs (instructional rounds)
- Review Title I Budget
  - \$114,510.00
  - Learning Strategist
  - 3 CTT's were allocated in the budget but due to hiring issues we only have one CTT
  - Substitute collaboration days 70 subs to use
  - Tutoring licensed extra duty
  - Supplies, equipment, and services (new iPads for Kinder and 1st, all AR books replenished)
  - Parent question: Is there computer lab time with an instructional teacher? Teachers take students to the computer lab twice a week and technology is incorporated in daily instruction
  - Parent Question: What happened to the after school computer lab time? We did not have the staff or the funds to keep it going. This was deleted during the old administration
  - Who put together the Title I budget? The parents and SOT members from last year, additional money from title I budget was to be reallocated as stated in the last meeting.
  - Who made the changes for the allocation to title I? The school SITE Council made the changes to the title I budget
  - CTT being used for computer lab in the afternoon instead of the morning. This will not be possible due to the hours of the CTT's (need to be present during instructional hours of students)
  - **Role of the SOT**
- SOT will review and discuss the new budget when the time comes and will also collaborate and discuss current events going on in the school
- SPP developed by the teachers and then shared with SOT parents and then it was submitted to Region 3 Leaders and is pending approval
- The school will then get the approved plan and it will be shared with teachers and parents

### **Crosswalk Safety**

- Using more cones on the other side of the crosswalk
- The parents are asking for a crossing guard to help with the safety of students
- Gates are not opened early enough and parents are forced to stand in the street; The gates are now opened 1 minute prior to the bell ringing in order to secure the safety of the students

### **Teacher Advisory Committee**

- TAC established about 1 month ago
- Done in order to help with climate and give more transparency to the leadership

- Survey has been deemed as an illegitimate school climate survey
- Survey results shared
  - Question: Were there actions made to meet prior to this survey-taking place to fix the problems and areas of concern?
  - Survey has been communicated with the administration and the region leaders
  - Are there thoughts from the administration about how to deal with the concerns of teachers feelings and them wanting to leave
    - Administration does not want to comment at this time

### **Parent Advisory Committee**

#### Parent concerns

- Decisions are being made from the top down instead of how they have been made in the past from the parents perspective and the needs of the students and families that we serve
- Parents will email the principal their concerns and they will be added to the next agenda
- Region leadership is new to the school; old region leadership are no longer in position, or relocated to another region.

### **Future Actions**

Agenda needs to have a time for public comment where parents have two minutes to speak each

Meeting will be scheduled with Region Leadership team and Principal to speak with parents as soon as possible