

**SOT Meeting January 28, 2019**  
**Meeting Called to Order at 4:00pm**  
**Attendees: All SOT Members are present**

**Reviewing of last meetings minutes**

- Minutes approved from last meeting

**Old Items**

- **Computer lab in the afternoon**
  - Will open on Feb 11th in the afternoon
  - The focus of computer lab is for students that need internet access
  - Students that are identified by teachers they will be in the computer lab
  - Students that are doing fine academically will be exited from the lab
  - Students that may need computer lab for short term use such as projects will be able to get a ticket to access the computer lab
  - 50 students total for both computer labs
  - Extra tutoring funds is supporting computer lab
- **Tutoring decisions**
  - Fourth grade has started tutoring sessions in reading and math
  - First grade teacher are starting Feb 10th with small group in reading and math
  - Students referred to tutoring by teachers
- **Counselor update**
  - Mrs. Burton is accepted a position and Cheyenne High School
  - The new counselor position was interviewed for and a candidate was selected.
  - Waiting for the new system to update so that new person can start
  - Will begin in the next two weeks
  - Counseling sessions will start one week after she starts

**New Items**

- **School Update**
  - Budget is now open for 2020-2021
  - SITE meetings are being held to put budget together
  - Three additional kinder classes will start next year
  - Looking to fill library aide position and office aide position
  - Full time sub in Art position
  - Full time Sped teacher hired
  - Volunteer center will not be run by the library aide
    - Working to make volunteer center to be self sustainable, able to run without a parent volunteer coordinator
    - Center is currently running without coordinator
    - Parents express importance of having a coordinator
  - Question if Mr. Boulware could start coding and computer programing after school club next school year
    - The school is interested in having the club but it would be based on availability and interest of teachers and students.
- **Strategic Budget**

- Discussions have started with staff at SITE council meetings
- Allocated a full time assistant principal since numbers are up to over 600 students
- 5 Kinder teachers, 5 first grade teachers, 5 Second grade teachers, 4 third grade teachers, 3 fourth grade teachers, and 3 fifth grade teachers
- Budgeted 2 discretionary positions but we will probably get one
- Computer tech specialist budget for 4hrs
- Will like to have an emergency meeting to go over the final budget after created by staff
- Would like to meet February 10th with SOT and then meet again with staff on Feb 11th
- **Moved to meet Feb 10th at 4pm in rm 12 all in favor**
- **School Performance Plan**
  - Review of the school performance plan
  - First priority goal is to improve in ELA proficiency from 70% to 75% by 2020 using the MAP assessment to mark growth
    - Moving AGP of non-proficient students in ELA from 36.1% to 50% by 2020
    - Third grade of students above to 60th percentile from 55.2% in fall to 72% in spring
    - Fourth grade of students above the 60th percentile from 53.3% in the fall to 70% in the spring
    - Still working on percentages for 5th grade growth
  - Second Priority Goal Is to improve in Math proficiency from 56% to 66% by 2020 using MAP assessment to mark growth
    - Moving AGP of non-proficient students in Math from 4% to 50%
- Plan for improving the school climate
  - continued use of Sanford Harmony and increasing it to 100% use of all staff
  - continue to make improvements on school climate with staff
    - done through the additional site council meetings, keeping lines of communication open, being open to change, being reflective, and supporting one another during this transitional time

#### Agenda Planning for next meeting

- Next meeting will take place on Feb 10th
  - Adding school performance plan back onto the plan
  - Strategic budget
  - Title I and Title III budget
  - Counselor update
  - Positions updates
  - New Parent SOT Member Update
  - Co-Chair vote
    - Will speak to Linda Jones to see if we can close the voting for Parent SOT position in time for the February 10th meeting
    - Our union rep will be informed about the extension

- Extension has already been sent out to parents
- Can send home stickers for students to remind parents to vote
- Can also place blast out in the newsletter, BLOOMZ by parents, and on Facebook page

**Public Comment**

- Kyle Stewart : What happened to all of our community partners that we once had (will be discussed next meeting)
- Where is the  $\frac{1}{3}$  coming from for the sanford harmony data
- Is there a metric for improving school climate for staff? And how has staff input been taken into consideration for the school climate goal?

**Meeting Adjourned at 5:15pm**