

Walter Bracken School Operations Team meeting
September 20, 2018; convened 8:00am
Attending: Scott, Brown, Davis, Henderson,

1. PArEnt and Family Engagement Policy. AP Wheatfill distributed Walter Bracken ES Parent and Family Engagement Policy for discussion. Discussion ensued concerning security measures for parent-teacher communication in Bloomz. AP Wheatfill to draft letter to Boomz to obtain necessary information to ensure compliance with CCSD policy.
2. Title I meeting for parents will be next Wednesday, September 26, following annual “Stories and Snack” breakfast event.
3. Budget update. Updated information from CCSD Strategic concerning a supplemental \$20,000 for Magnet budget. Adjustment made because the funds had been distributed from District twice so needed to be refunded to District, leaving a \$20,000 deficit in the Bracken budget. AP Wheatfill explained the shortfall will be filled by redistributing funds from “General Supplies” which had been designated to support plan for classroom iPad replenishment. Motion by Davis, seconded by Scott. Motion carried 5 - 0.
4. Instructional software subscriptions discussion.
 - a. Identified subscriptions up for renewal in the course of the coming year, which grade level teachers reported on current usage of free and paid products.
 - b. Principal Decker explained new features on AIMSweb Pro and ESGI (reading instruction products) for reading to provide greater data on student fluency for teachers.
 - i. Kindergarten:
 - ii. First-grade report from Arriaza: AR, MyOn, MobyMax, Imagine Learning, Journeys, Mystery Science, Study Island, Reading Eggs.
 - iii. Second-grade: Mystery Science, AR, Study Island, Reading Eggs, IXL, MobyMax, Freckle, Journeys.
 - iv. Third-Grade: Study Island, Socrates, Mystery Science, AR, IXL, Freckle, MyOn, Gyzmos, Pear Deck.
 - v. Fourth-Grade: IXL, MysteryScience, AR, Myon, NewsELA, PearDeck.
 - vi. Fifth-grade: IXL
 - c. AP Wheatfill reported on costs associated with various subscriptions; some are time-usage based, some are user-total based, some are school-wide (eg JAMF).
 - d. AP Wheatfill reported on on-going pilot for tech support.
5. Principal Decker discussed need to plan for \$90,000 reduced funds available for materials and supplies after her retirement (currently available under “franchise principal” program.)
 - a. Enhanced fundraising
 - b. Increased enrollment (3 classrooms capacity currently being used for labs).
 - c. Increased class size (for 3rd, 4th and 5th grades).
 - d. Reduced materials/supplies expenditures
6. Principal Decker provided suggestions for instructional use of labs to enhance student retention.

Adjourned 8:43am.

